

**REGULAR MEETING
TRAFFIC SAFETY & CIRCULATION COMMITTEE
THURSDAY JUNE 11, 2020 @ 1:00 PM
VIA REMOTE ZOOM MEETING
AGENDA**

COVID-19 ADVISORY NOTICE

On March 16, 2020, the Marin County Public Health Officer issued a legal shelter in place order, which has since been extended with certain exceptions. Additional information is available at <https://coronavirus.marinhhs.org/>. Consistent with Executive Orders No. 25-20 and No. 29-20 from the Executive Department of the State of California, there is no physical meeting open to the public. Members of the Committee and staff will participate in this meeting remotely as permitted under said Executive Orders. The City also encourages members of the public to attend the meeting remotely, pursuant to the information below.

As always, the public may submit comments in advance of the meeting by emailing the City Clerk at: ccook@cityofbelvedere.org. Please write "Public Comment" in the subject line. Comments submitted one hour prior to the commencement of the meeting will be presented to the Committee and included in the public record for the meeting. Those received after this time will be added to the record and shared with Committee members after the meeting.

The meeting will be available to the public through Zoom video conference. Those who do not have access to Zoom may access the meeting by calling the number below.

The City of Belvedere is inviting you to a scheduled Zoom meeting.

Topic: Traffic Safety and Circulation Committee

Time: Jun 11, 2020 01:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89373313366?pwd=cTdSalJoc2MwSEgwdWJpRUNhaGJZZz09>

Meeting ID: 893 7331 3366

Password: 278924

888 788 0099 US Toll-free

877 853 5247 US Toll-free

The City encourages that comments be submitted in advance of the meeting. However, for members of the public using the Zoom video conference function, those who wish to comment on an agenda item should write "I wish to make a public comment" in the chat section of the remote meeting platform. At the appropriate time, the City Clerk will allow oral public comment through the remote meeting platform.

Any member of the public who needs special accommodations to access the public meeting should email the City Clerk at ccook@cityofbelvedere.org, who will use her best efforts to provide assistance.

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OPEN FORUM

This is an opportunity for any citizen to briefly address the Traffic Safety & Circulation Committee on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name, address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a more lengthy presentation or Committee consideration may be agendaized for further discussion at a later meeting.

SCHEDULED ITEMS

1. Approve minutes of the February 27, 2020 regular meeting
2. Old Business
 - Review impact of coronavirus shutdown on city projects and street work
 - Discussion and update concerning on-going work on street reviews for safety and circulation issues
 - Discussion regarding items referred to city staff for input on maintenance and related work
3. New Business
 - Discuss process for moving forward with street review work
 - Discuss process for next steps on how to consider possible amendment to 72 hour rule
 - Set schedule for upcoming meetings

ADJOURN

NOTICE: WHERE TO VIEW AGENDA MATERIALS

Staff reports and other writings distributed to the Committee, including those distributed after the posting date of this agenda, are available for public inspection at Belvedere City Hall, 450 San Rafael Avenue, Belvedere. To request automatic mailing of agenda materials, please contact the City Clerk at (415) 435-8913.

NOTICE: AMERICANS WITH DISABILITIES ACT

The following accommodations will be provided, upon request, to persons with a disability: agendas and/or agenda packet materials in alternate formats and special assistance needed to attend or participate in this meeting. Please make your request at City Hall or by calling (415) 435-3838. Whenever possible, please make your request four working days in advance.

**REGULAR MEETING
TRAFFIC SAFETY & CIRCULATION COMMITTEE
THURSDAY FEBRUARY 27, 2020 @ 6:30 PM
BELVEDERE CITY HALL COUNCIL CHAMBERS
450 SAN RAFAEL AVENUE
BELVEDERE, CALIFORNIA**

MINUTES

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- COMMITTEE PRESENT:** Mimi Ganz, Annette Ryan, Harry Somerfield, Larry Binkley, Paul Falzone, Luke Mazur, Sandy Donnell, Marcia Valente and Chair Michele Kyrouz
- COMMITTEE ABSENT:** Larry Binkley
- OTHERS PRESENT:** Mayor Nancy Kemnitzer, City Council Alternate, Claire McAuliffe, City Council Representative, City Clerk Christina Cook and Police Chief Jason Wu

These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at www.cityofbelvedere.org

CALL TO ORDER OF REGULAR MEETING

The meeting was called to order at 6:30 PM

OPEN FORUM

No comments raised. Open forum closed.

SCHEDULED ITEMS

1. Approve minutes of the January 29, 2020 regular meeting
 - Approved minutes as presented unanimously.
2. Old Business
 - The Committee discussed its on-going work on street reviews for traffic safety and circulation, including reports from teams working on review of sidewalks/crosswalks, parking and choke point issues, and speed limits/traffic calming.
 - Mayor Kemnitzer reported on the work done by the team looking into sidewalk and crosswalk issues in order to make Belvedere a safe and walkable community. She reviewed the team's work and suggestions for where new crosswalks and sidewalks might be added, and areas where sidewalk repair is indicated. She noted the city should use a consultant to make final recommendations to comply with various regulations.

- Paul Falzone reported on the on-going work by the team looking at parking spot and choke point issues on Belvedere Island. The team is reviewing and measuring all the existing parking spots and proposed new spots in consultation with Police Chief Wu to determine if any action should be taken to improve choke points and ensure fire department access on the Island. This work is ongoing and the team will report back with any specific recommendations at later meetings.
- Chair Kyrouz reported on work by the team looking at speed and traffic calming measures. The team members met with Chief Wu and the city attorney to discuss options and determined that changing speed limits would not make sense under current California law, but those laws are in flux and the committee could review the issue again in the future. The team suggested that traffic safety could be improved on the main access roads around the Island by painting two way arrows to indicate cars travel in both directions. The team suggested painting these arrows on Beach Road, Belvedere Ave and Golden Gate Ave at the junctures with other streets to ensure visitors understand the roads are two-way. In addition, the team noted that several other intersections have been identified by the committee for possible traffic calming measures, which would require consultation with a traffic engineer, and that work is ongoing.
- The committee noted that additional items for maintenance and related work have been referred to the city manager and staff and will be reviewed at future meetings. Police Chief Wu reported back on his staff's review of some of the areas where additional parking and traffic enforcement may be needed.

3. New Business

- The committee discussed the question referred to the committee by the City Council regarding whether the 72 hour parking rule should be amended. Chair Kyrouz asked Chief Wu to explain the current code provisions and process for enforcement. Chief Wu explained how the rule works, some of the challenges that stem from lack of definition in the current code and how people are able to circumvent the rule to avoid enforcement. Chief Wu noted he requested amendments to the rule to ensure the rule can be enforced. Chief Wu noted that enforcement by his department is generally complaint driven and the police typically attempt to contact the owner before posting notice to begin the process of enforcement. Committee members asked additional questions of Chief Wu around the enforcement of the rule, the number of parking complaints received, and whether any tickets had been issued. Discussion ensued. Chair Kyrouz then opened the issue for Public Comment and the following residents spoke:

Richard Snyder
Jamie Feliz
Nate Lane
Wendy Miller
Jerry Butler
Matina Seremetis
Larry Stoehr
Barry Kuhn

As there were no further comments, the matter was closed. Chair Kyrouz noted the committee will continue to evaluate these issues.

ADJOURN

The meeting was adjourned at 7:36 PM

THE FOREGOING MINUTES were approved at a regular meeting of the Traffic Safety and Circulation Committee on June 11, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED: _____
Michele Kyrouz, Chair

ATTEST: _____
Christina Cook, City Clerk

Traffic Safety Committee
Summary of Street Review Notes
Draft 1/24/2020

Maintenance or Tree Work	Traffic Engineering and Signage	Changes to Parking	Additional Enforcement	Construction Management
Lower Bayview: repair cracked sidewalks	Lower Bayview: speed limit unclear at church, need better signage	Lower Bayview: mark parking spots and indicate where parking restricted (red curb)	Lower Bayview: improper parking around St Stephens, including parking on sidewalks	Lower Bayview: construction vehicles using for staging (Golden Gate to Laurel)
Intersection Bayview/Oak/Laurel: parking signs hard to read and not clear	Intersection Bayview/Oak/Laurel: consider Yield sign instead of Stop sign at bottom of Oak	Intersection Bayview/Oak/Laurel: consider removing first parking spot on right after intersection		Intersection Bayview/Oak/Laurel: construction vehicles appear to be using for staging
Upper Bayview (Laurel to Toyon): parking signs hard to read and not clear; McLean Lane needs lighting at street	Upper Bayview (Laurel to Toyon): confirm speed limit is 15mph? Need signage	Upper Bayview (Laurel to Toyon): consider re-stripping parking spots to be proper size and marking some compact; consult with Fire Dept on access; reduce choke points by moving parking spots as needed	Upper Bayview (Laurel to Toyon): cars not parked within marked spots	
Upper Bayview (Toyon to Beach): Pagoda Lane needs lighting at street; Cedar Lane needs lighting at street; Hawthorne Lane has steps in disrepair and	Upper Bayview (Toyon to Beach): confirm speed limit is 15 mph? Need signage	Upper Bayview (Toyon to Beach): intersection at Toyon is choke point; consider removing parking spot; consider restriping spot at 278 Bayview which is not		

<p>needs signage; upside hill has crumbled around 206-260 Bayview, remove dirt to widen roadway</p>		<p>correct size</p>		
<p>Beach Road (below 172 Beach): overgrown palm bushes low to ground at Yacht Club need to be trimmed back to improve visibility at turn near 147 Beach and roadway access by YC driveway; landslide of dirt on non-water side has reduced roadway in several spots, consider removal of dirt</p>	<p>Beach Road (below 172 Beach): Special parking district requiring parking in marked spots begins at 172 Beach and is confusing as to where it applies on island, clarify with signage and include all of Beach Road</p>	<p>Beach Road (below 172 Beach): one spot at 172 Beach is too narrow as drawn, consider restriping to ensure 10 foot clearance</p>		
		<p>Beach Road (180-202): most problematic choke point on Beach Road, two cars cannot pass when parking spots occupied and blind curve exacerbates issue; consider time restrictions on parking spots for Mon - Fri commute periods or other measures to improve traffic flow</p>		

<p>Beach Road (above 202): blind curve at 296 can be improved by asking resident to daylight hedges; ask AT&T to repair utility access metal doors on street that make clanging sound</p>			<p>Beach Road (above 202): review homemade no parking signs</p>	
<p>Belvedere Ave: parking spot markings are extremely faded and difficult to see; consider repainting along with re-marking speed limit on roadway</p>	<p>Belvedere Ave: No safety railing across from 298 Belvedere; consider extending wooden safety railing for missing area</p>	<p>Belvedere Ave: consider adding more parking spots across from Cliff Road if space permits; clarify parking rules near 67 Belvedere, existing signs hard to read and not clear; clarify special district rules</p>		
<p>Bella Vista: Hillside falling into roadway, examine retaining wall near 110 Bella Vista; trim back foliage near 39 and 318 Bella Vista</p>	<p>Bella Vista: complaints about speed, clarify speed limit of 15mph and improve signage; review truck size limits and signage</p>	<p>Bella Vista: almost all street parking spots located on curves and are undersize; consider restriping to proper measurements to ensure 10 foot access; consider removing spots that prevent emergency vehicle access</p>	<p>Bella Vista: review homemade no parking signs</p>	
		<p>Oak/Bella Vista: consider marking parking spots to clarify where permitted</p>		<p>Oak/Bella Vista: construction vehicles appear to use for staging and may block access</p>
<p>Lower Madrona: hillside falling into roadway, remove dirt to improve width of</p>		<p>Lower Madrona: review marked spots for proper measurement to</p>	<p>Lower Madrona: vehicles may be left for more</p>	

parking spots; also review slurry sealing and whether narrowed road (eg. near 146 Madrona)		ensure 10 foot access, especially near 15, 60 and 110 Madrona	than 72 hours, consider enforcement	
	Intersection of Madrona/Golden Gate: blind corner, consider moving stop sign forward	Top of Pomander/Madrona: review marked spots for proper measurement to ensure 10 foot access	Top of Pomander/Madrona: vehicles may be left for more than 72 hours, consider enforcement	
Cove Road (at Beach): trim hedges to improve visibility				
Cove Road/Lagoon Road: cracked sidewalk, some squares marked but not fixed; missing sidewalk in places			Cove Road/Lagoon Road: complaints about illegal turns onto Tiburon Blvd	Cove Road/Lagoon Road: complaints about number of construction trucks and staging
	Lagoon/Maybridge: poor intersection visibility; dogs running from park; school/parent parking; poor signage	Lagoon/Maybridge: consider removing parking spots and extending red curb on Lagoon to improve visibility		
	Lagoon to San Rafael Ave: review sidewalks and cross walks to improve markings, visibility at intersection (bus stop); consider adding or improving sidewalks for safety	Lagoon to San Rafael Ave: consider removing parking spots and extending red curb		
West Shore Road: sidewalk use impeded by overgrown plants,	West Shore Road: consider traffic calming measures to		West Shore Road: boats/trailers	

have residents maintain	reduce speeding; consider opening end of West Shore as emergency evacuation route up to Belvedere Ave (using chain link that can be removed in emergency)		left in front of homes; review for 72 hour violations	
	West Shore Road/San Rafael Ave: consider signage to make clear it's a dead end and proper route to town/ferry; consider upgrades/lights for pedestrian crosswalk and additional traffic island to address confusion			
San Rafael Ave: trim foliage at McLean Lane to make sign visible; consider lighting for McLean Lane	San Rafael Ave: consider traffic calming measures, road diet, roundabouts or medians to reduce speed; consider mirror for visibility at Leeward; consider speed signs that show actual speed in sign			
	San Rafael/Golden Gate intersection: dangerous bus stop, sidewalk ends; consider adding crosswalks; consider traffic island on Golden Gate at intersection			

	<p>San Rafael/City Hall intersection: consider changes to stop signs, roundabout, or removal of some parking spots by City Hall to clarify intersection; consider extension of sidewalk on non-park side of San Rafael where gap exists; consider extending sidewalk on Laurel to connect to new crosswalk across from City Hall for bus stop</p>			
<p>Golden Gate (San Rafael to Bayview): current Stop Ahead sign not readable/visible, requires cleaning</p>	<p>Golden Gate (San Rafael to Bayview): consider speed limit 25mph sign on street; consider sign warning of wildlife; consider signage for St Stephens parking</p>			
<p>Golden Gate (Tamalpais/Buckeye): : trim foliage around stop signs</p>				
<p>Golden Gate (Oak): repaint street markings for 15 mph speed limit, changes from 25mph trim back foliage around stop sign; replace missing street reflectors</p>	<p>Golden Gate (Oak): consider adding speed limit sign in addition to street markings</p>			
<p>Golden Gate (Eucalyptus): clean speed limit sign to</p>		<p>Golden Gate (Eucalyptus): consider adding</p>		

make more readable		parking spots across from #112, 129, 137 and 213		
Golden Gate (near 215): existing parking spots faded and need repainting; faded 15 mph roadway marking, needs repainting		Golden Gate (Madrona): visibility impacted by parking spots on curve of Golden Gate, consider removing one spot; consider adding spot near 255; consider removing spots across from 300 due to impeded traffic flow		
Golden Gate (Hawthorne Lane): first 6 steps of lane in disrepair, need to replace crumbling steps; consider lighting for Hawthorne Lane, Woodwardia Lane and Park Lane		Golden Gate (Hawthorne Lane to cul de sac): consider removing some parking spaces where traffic flow impeded near 316-320, 334, 345; measure parking spaces near 416 for proper size; consider whether existing parking spots impede traffic near 402, 428		