

**REGULAR MEETING
BELVEDERE CITY COUNCIL
JANUARY 14, 2019, 6:30 P.M.
COUNCIL CHAMBERS
450 SAN RAFAEL AVENUE, BELVEDERE, CA**

MINUTES

COUNCIL PRESENT: James Campbell, Nancy Kemnitzer, Claire McAuliffe, Marty Winter, and Mayor Robert McCaskill

STAFF PRESENT: Director of Planning & Building Irene Borba, City Clerk Alison Foulis, Administrative Services Manager Amber Johnson, City Attorney Emily Longfellow, City Manager Craig Middleton, Police Chief Pierre Ahuncain, and Public Works Manager Robert Zadnik

CALL TO ORDER OF REGULAR MEETING

The meeting was called to order at 6:30 P.M. with the Pledge of Allegiance.

OPEN FORUM

William Rothman stated his objection to the inclusion of the San Rafael Avenue Seawall in the larger seawall improvement project discussions.

Ken Johnson, 16 Leeward Road, distributed a letter calling for greater attention to fire prevention on Belvedere Island.

REPORTS

1. City Council reports

Council Member Winter discussed the progress made by the Richardson Bay Regional Agency (RBRA) in 2018 including working with stakeholders and beginning a study of Richardson Bay. Vice Mayor Kemnitzer invited the public to join her and Council Member McAuliffe on Monday, January 21st, to photograph the King Tide in Belvedere as part of a larger California-wide project. Council Member Campbell announced the County of Marin will be conducting a point-in-time homeless count throughout the County on January 27th.

2. City Manager report

City Manager Middleton thanked Parks and Open Space Chair Bryan Kemnitzer for his work gathering donations for the 2018 Golden Gate Lane Improvement project. Mr. Middleton announced that construction on the Acacia/Laurel Utility Undergrounding Assessment District had begun and is expected to be completed in April 2019, with the poles removed in May/June. Lastly, Mr. Middleton stated that the City is still awaiting environmental permits for the Beach Road Seawall Stabilization Project but hopes to begin construction soon.

3. Introduction of Interim Police Chief Pierre Ahuncain.

City Manager Middleton introduced Interim Police Chief Pierre Ahuncain and the Council welcomed him to the City of Belvedere. Chief Ahuncain thanked the Council for their welcome and stated he was happy to be with the Department.

CONSENT CALENDAR

Mayor McCaskill removed Item 7 from the Consent Calendar and stated it would be continued to the following meeting. Mayor McCaskill called for public comment.

William Rothman requested Item 6 be removed from the Consent Calendar.

MOTION: To adopt Items 4, 5, 8, 9, 10, and 11 of the Consent Calendar.

MOVED: By Campbell, seconded by Winter; approval unanimous

The Consent Calendar consisted of the following items:

4. **Approve minutes of the December 10, 2018, regular meeting.**
 5. **Approve warrants of December 2018.**
 8. **Adoption of an ordinance amending Title 19, "Zoning," of the Belvedere Municipal Code regarding the measurement of height in the R-1L and R-2 Zoning Districts.**
 9. **Approve revocable licenses for private improvements in the public right-of-way in front of 399, 401, 415 & 419 Belvedere Avenue. Property Owners: 401 Belvedere Corporation and Peggy Homestead Trust etal.**
 10. **Approve revocable licenses for private improvements in the public right-of-way in front of 285 Bayview Avenue. Property Owners: Zackary T Taylor & Mathew C Lundberg.**
 11. **Award Contract for the Beach Road Seawall Stabilization Project.**
6. **Approve appointment of Robert Heller to the Citizens' Flood Zone Committee.**

City Manager Middleton introduced the Item to the Council. Mayor McCaskill called for public comment.

William Rothman, stated that while he respects Mr. Heller, he objects to the appointment of any resident of the Belvedere Lagoon to the Citizens' Flood Zone Committee due to their bias toward proposed flood improvements.

The Council discussed the qualifications of Mr. Heller and felt he would be a beneficial addition to the Committee.

MOTION: To appoint Mr. Robert Heller to the Citizens' Flood Zone Committee.

MOVED: By Campbell, seconded by McAuliffe; approval unanimous

7. **Adopt a resolution approving a City staff reorganization plan including the elimination of the Administrative Clerk, Department Secretary I, Department Secretary II, and Police Secretary position classifications and the establishment of the Project Manager, Office Coordinator, and Planning & Building Technician position classifications; and setting the monthly salary rates for those new positions.**

This item was continued to the following meeting.

PUBLIC HEARING ITEMS

- 12. Introduction and first reading of an ordinance amending Title 3, “Revenue and Finance,” of the Belvedere Municipal Code, regarding Purchasing, Claims and Warrants. The purpose of said ordinance amendments is to bring these sections of the Code into compliance with California State Law and current practice, to align with Belvedere Administrative Policy Manual, to change the \$250 threshold for second signature of warrants to the threshold set by the Belvedere Administrative Policy Manual; and to expand the language defining a warrant to include electronic payments.**
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City Manager Middleton presented the staff report. There were no questions from the Council.

Mayor McCaskill opened the public hearing and, seeing no one wishing to speak, closed it again.

MOTION: To read the ordinance by title only.
MOVED: By Campbell, seconded by Kemnitzer; approval unanimous

City Clerk Foulis read aloud the full title of the ordinance.

MOTION: To approve the first reading of the ordinance and to waive future reading of the ordinance in its entirety.
MOVED: By Campbell, seconded by McAuliffe; approval unanimous

ADJOURN

The meeting was adjourned at 7:00 P.M.

THE FOREGOING MINUTES were approved at a regular meeting of the Belvedere City Council on February 11, 2019, by the following vote:

AYES: James Campbell, Nancy Kemnitzer, Claire McAuliffe, Marty Winter, and Mayor Robert McCaskill
NOES: None
ABSENT: None
ABSTAIN: None

APPROVED: /s/Robert McCaskill, Mayor
ATTEST: /s/Alison Foulis, City Clerk