



# City of Belvedere Police Department

450 San Rafael Avenue | Belvedere CA 94920

Tel.: 415.435.3838 | Fax: 415.435.0430

www.cityofbelvedere.org

## Vacation Check In Form

Vacation Home Y / N

Extra Patrol Y / N

CAD# \_\_\_\_\_ Beat \_\_\_\_\_ Disp ID# \_\_\_\_\_

Name: \_\_\_\_\_ Date Leaving \_\_\_\_\_

Address \_\_\_\_\_ Date Returning \_\_\_\_\_

City, ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_

### **Persons Allowed at Residence**

Responsible Person Name \_\_\_\_\_ Phone \_\_\_\_\_ Key Y/N

(for property while owner is away)

Name: \_\_\_\_\_ Vehicles: \_\_\_\_\_ Key Y/N

Name: \_\_\_\_\_ Vehicles:: \_\_\_\_\_ Key Y/N

Gardener Name: \_\_\_\_\_ Vehicles: \_\_\_\_\_ Key Y/N

Working Days S M T W T F S (CIRCLE)

### Owner Vehicles on Site

Color	Year	Make	Model	License#	Location
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

### Alarm/Lights/Other

Alarm Y / N Audible or Silent \_\_\_\_\_ Type \_\_\_\_\_ Auto reset? Y / N

Alarm Company Contact Information \_\_\_\_\_

Lights Y/N Timer Y/N Room \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Room \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Pets? Y / N Dogs \_\_\_\_\_ Cats \_\_\_\_\_ Other \_\_\_\_\_

Reason for Extra Patrol \_\_\_\_\_

Additional Information \_\_\_\_\_

CDR# \_\_\_\_\_