

**REGULAR MEETING  
PARKS & OPEN SPACE COMMITTEE  
THURSDAY, March 12th, 2020 @ 4:00 PM  
BELVEDERE CITY HALL COUNCIL CHAMBERS  
450 SAN RAFAEL AVENUE  
BELVEDERE, CALIFORNIA**

**AGENDA**

**OPEN FORUM**

*This is an opportunity for any citizen to briefly address the Parks and Open Space Committee on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name, address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a more lengthy presentation or Committee consideration may be agendaized for further discussion at a later meeting.*

**SCHEDULED ITEMS**

1. Approve minutes of the January 09th, 2020, regular meeting.
2. Comments from the Chair – Bryan Kemnitzer.
3. Staff Reports – Robert Zadnik, Public Works Director.
4. Reports from subcommittees.
5. New Items
  - Review of 2020-2021 Fiscal Year Budget.
  - Hoffman Family request for additional memorial plaque on public bench.
  - Parks and Open Space Committee vacancies for 2020.
6. Old Business.
  - Discuss completion schedule for Golden Gate Lane.
  - Continued discussion of Park Lane and potential seating area—update from PW Director.
  - Continued discussion of Community Park Playground update.
7. Future Items
  - a. Consider appropriate public acknowledgement to the citizens at 101 Golden Gate Avenue who are donating the water for the new plantings.
  - b. Consider the installation of a water meter at the 5 Corners planting location in the FY 20/21 budget.
  - c. Consider recommendation to City Council to request additional DPW staff.

**ADJOURN**

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**REGULAR MEETING  
PARKS AND OPEN SPACE COMMITTEE  
THURSDAY, JANUARY 9th, 2019, 4:00 P.M.  
COUNCIL CHAMBERS  
450 SAN RAFAEL AVENUE, BELVEDERE, CA**

**MINUTES**

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**COMMITTEE PRESENT:** Chair Bryan Kemnitzer, Jean Bordon, Carolyn Lund, Alison Seaman, Anne-Marie Walker, and Barbara Winter.

**COMMITTEE ABSENT:** Kathy Pearson.

**OTHERS PRESENT:** Public Works Supervisor Gerhard Laufer, Public Works Director Robert Zadnik, Council Liaison James Campbell, and Office Coordinator Beth Haener.

*These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at [www.cityofbelvedere.org](http://www.cityofbelvedere.org)*

**CALL TO ORDER OF REGULAR MEETING**

The meeting was called to order at 4:02 PM.

**OPEN FORUM**

No one wished to speak.

**SCHEDULED ITEMS**

1. Approved minutes of the November 21st, 2019, Regular Meeting.  
Minutes Approved.
2. Comments from the Chair.  
Chair Kemnitzer discussed vacancies that our coming up on the board. The committee discussed how citizens can apply, and the qualifications for the position.
3. Staff Reports – Robert Zadnik, Public Works Director.
  - a. Report on project status for Artists' View Lane:

Public Works Director Zadnik reported WRA, an environmental firm, are looking at three different topics while they're doing assessments on the lane: potential for the sight to support special plants and wildlife species; potential presence of sensitive biological communities; and potential of other sensitive biological resources protected by state and federal laws and

regulations. The City has the structural recommendations from the engineer regarding the soil, so a cost can be put together. Once the environmental review is concluded, they can make a recommendation to Council. Committee member Lund stated the committee has not approved the initial drawings, and believes the committee should have more input. Chair Kemnitzer brought up the idea of a task force for the project. Public Works Director Zadnik stated it could be helpful. Committee member Bordon discussed the stability of the lane, and felt it was being glossed over, and agreed it needs to come back to the committee before it's finalized. Mr. Zadnik said it will. Committee member Seaman asked for details of the lane task force, members, and getting information to Mr. Zadnik in a timely fashion. This topic was discussed in detail by the committee. The Committee voted unanimously to continue to have a lanes task force, they would meet frequently, and the members would be Brian Kemnitzer, Kathy Pearson, one other committee member, and invite others in the community to be on it as well.

4. Reports from Subcommittees.

None

5. New Business

a. Discuss Wosser Family request for renaming a City lane:

Joan Palmero of Greenbrae brought materials to illustrate the contributions the Wosser Family has made to the Belvedere community. She discussed the research she and her colleagues had gathered on the family, and why Alberts Lane should be renamed Wosser Lane. Chair Kemnitzer mentioned policy on naming lanes after people in Belvedere, and if this committee reviewed and recommended it, it would have to go to City Council for final approval. The Committee went on to discuss the lanes current name, where that name came from, and historical records of the lane. Committee member Walker brought up cost, and the financial aspect was discussed. Director of Public Works Zadnik stated the next step would be to reference the materials Joan Palmero brought in the next agenda packet, which is the Cities policy. Chair Kemnitzer asked the material be given out to the Committee to review before the next meeting. The committee discussed lane naming and lane construction.

b. Belvedere Levee and Seawall Project:

Public Works Director Zadnik reported on how the Levee and Seawall project will protect and maintain vital infrastructure of the City. He presented a slide show of different areas of the City they are focusing on, and the adaptations the City would take to create this project; architecturally and structurally. Council liaison Campbell mentioned this project would also stabilize for earthquakes, not just to protect from future sea levels rising. The committee discussed what other Cities around Belvedere are doing about sea levels rising. Public Works Director Zadnik stated the next step is to refine the design concepts, share with the community, and get feedback.

c. California Proposition 68 Grant Funding for Parks and Eligible Projects.

Public Works Director Zadnik reported The City of Belvedere is receiving about \$200,000 from Proposition 68. Mr. Zadnik stated he's discussed this with City Manager Craig Middleton, and his thought is to direct some of the funding toward the levee and seawall project and some towards park improvements. The funds from Proposition 68 have to supplement not supplant. Maintenance and repair work are

ineligible for the funding. He reported it would be worth meeting with the subcommittee to come up with ideas for the funding.

5. Old Business

- a. Continued discussion on Community Park Playground update.  
Chair Kemnitzer asked if Council approved the plans so they could start raising money for the Park Playground, and Public Works Director Zadnik stated they are not quite there yet. Planning Commission is looking over the plans. Committee Member Walker made a motion to have the Park Playground plans submitted to Council, the committee voted yes unanimously.
- b. The discussion of Park Lane and potential seating area.  
Chair Kemnitzer reported he and Committee Member Winter met with Public Works Director Zadnik about putting a bench on Park Lane and redoing the walkway. Chair Kemnitzer stated based on the numbers, they'll be able to get funding. Discussion of a Pine tree in the area was discussed. Public Works Director Zadnik stated he will bring a proposal of the work to the committee.
- c. Ribbon Cutting Ceremony for Golden Gate Lane.  
Public Works Director Zadnik reported they are looking at the second week of February for the ceremony. Committee member Seaman asked what the public relations for the event will be. Public Works Director Zadnik reported they will let the community know about the ceremony. He also stated the railing will go in as soon as the undergrounding is finished.

6. Future Agenda Items

- a. Consider appropriate public acknowledgement to the citizens at 101 Golden Gate Avenue who are donating the water for the new plantings.
- b. Consider the installation of a water meter at the 5 Corners planting location in the FY 20/21 budget
- c. Consider recommendation to City Council to request additional DPW staff.
- d. Discuss Recommendations for the 2020-2021 Fiscal Year Budget.

Adjourn

The meeting was adjourned at 5:47 PM.

**THE FOREGOING MINUTES** were approved at a regular meeting of the Parks and Open Space Committee on March 12, 2020, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:** \_\_\_\_\_

Bryan Kemnitzer, Chair

**ATTEST:** \_\_\_\_\_

Robert Zadnik, Public Works Manager