

**SPECIAL MEETING  
PARKS AND OPEN SPACES AND LANES COMMITTEE  
WEDNESDAY JUNE 8, 2022, 3:30 PM  
BELVEDERE COMMUNITY PARK – BASKETBALL COURT  
450 SAN RAFAEL AVENUE  
BELVEDERE, CA**

**MINUTES**

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**COMMITTEE PRESENT:** Chair Jean Bordon, Vice Chair Jena Watson, Committee Member Anne-Marie Walker, and Committee Member Kathy Pearson

**COMMITTEE ABSENT:** Committee Member Mario Valente

**OTHERS PRESENT:** City Manager Craig Middleton, Public Works Director Robert Zadnik, Council Liaison James Campbell, Office Coordinator Christina Cook, Members of the Public: Bryan Kemnitzer, Nancy Kemnitzer, Carolyn Lund, Peyton Stein, Bill Rothman, and The Ark.

*These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at [www.Cityofbelvedere.org](http://www.Cityofbelvedere.org)*

**CALL TO ORDER OF REGULAR MEETING**

The meeting was called to order at 4:00 PM.

**ROLL CALL**

Public Works Director Zadnik took roll call.

**OPEN FORUM**

Chair Bordon read the guidelines on open forum procedures and called for public comment. Dr. Rothman requested to speak regarding the playground testing results.

There was no further comment from the public for the open forum session.

**SCHEDULED ITEMS**

1. Comments from the Chair, Jean-Marie Bordon.

City Manager Middleton thanked departing Committee Members Lund and Kemnitzer and read a letter from Mayor Wilkinson expressing her appreciation and gratitude to the exiting volunteers. Committee Chair Bordon and Member Walker presented flowers to the departing members. Chair Bordon commented on Director Zadnik's leaving the Committee for his new position as City Manager and her appreciation of his service. Chair Bordon's final comment was regarding Administrative Manual Policy 6.2, specifically related to the wire fence at 300 Bella Vista.

Public Comment was called, and Dr. Rothman inquired if Mallard Point was to be included in

Administrative Policy 6.2.

There was no further Public Comment.

2. Report from Robert Zadnik, Public Works Director.

Director Zadnik reported that he is moving on to his new position as City Manager, but not moving away. He thanked the Committee.

Public Comment was called and there was none.

**OLD BUSINESS**

3. Playground Donor Recognition:

- a. Discussion and Possible Action on adding the Tiburon Peninsula Foundation logo, which is the silhouette of Blackie, to the boat.

Peyton (Petey) Stein gave a presentation with pictures of the restored SS Bob Gordon boat and reviewed the letter size and placement of the letters. Vice Chair Watson asked about costs and was informed that the boat had already been paid for by donors. Petey then spoke of the Blackie image added on the seat of the boat and asked for Committee approval of this placement. Vice Chair Watson stated her approval. Director Zadnik asked about the location, and a motion was made.

**MOTION:** Vice Chair Watson made a motion to approve the letters and image as Roger Felton sees fit. Committee Member Pearson seconded, and Director Zadnik took roll call.

**AYES:** Pearson, Bordon, Walker, and Watson

**NOES:** None

**ABSENT:** Valente

**ABSTAIN:** None

No further public comment.

- b. Discussion and Possible Action regarding a “Ribbon Cutting Ceremony” and Permanent Donor Recognition Element in Community Park.

Director Zadnik stated he is working with the playground architect for different recognition ideas. Vice Chair Watson suggested ceramic tiles to match the already placed tiles. A suggestion was made to host a painting party for donors to make their own tiles. It was reported that there are over 80 donors that contributed over \$1,000. Chair Bordon asked for former Committee Member Kemnitzer to report on an update of contributions. He updated the group and estimated about another \$30k would be coming in. Committee Member Walker brought up the ribbon cutting ceremony on the Golden Gate Lane opening that had not taken place due to the pandemic.

There was no further comment from the Committee or the public.

**NEW BUSINESS**

4. Consider a motion to delay the Election of Chair and Vice Chair (Administrative Policy Manual sections 6.2.8 and 6.2.10 the new Charter of Operations) until the POSLC July Regular meeting.

**MOTION:** Chair Bordon made a motion to delay the Election of Chair and Vice Chair (Administrative Policy Manual sections 6.2.8 and 6.2.10 the new Charter of Operations) until the POSLC July Regular meeting. Committee Member Pearson seconded, and Director Zadnik took roll call.

**AYES:** Pearson, Bordon, Walker, and Watson

**NOES:** None

**ABSENT:** Valente

**ABSTAIN:** None

No further public comment.

5. Review and discussion of the new Charter for the Committee as set forth in Administrative Policy Manual section 6.2, as approved by the City Council on March 22, 2022.

Director Zadnik reviewed the new Council-approved Committee Charter. He stated the Committee still falls under the Brown Act, that the meeting will take place quarterly, and that the Committee Members seats were reduced to five. He also commented on the Committee's formalized interaction with the Planning Commission and stated that the new Charter gives the Chair an opportunity to call a Special Meeting of the POSLC in certain circumstances. Committee Member Walker encouraged work between the Planning Committee and POSLC.

No action was taken.

There was no Public Comment.

The committee decided to hear Item 7 (see item 7 below).

6. Discussion and possible action to recommend to the Chair to appoint, upon prior notice to and consultation with the Mayor, the following *ad hoc* subcommittees, with the following suggested Members:

- a. Park Lane – Jena Watson and Jean Bordon
- b. Centennial Park – Jena Watson and Anne-Marie Walker
- c. Playground Donor Recognition – Mario Valente and Kathy Person
- d. Annual August 30 Report on Status of Priorities – Anne-Marie Walker and Jean Bordon
- e. (Administrative Policy Manual section 6.2.11)

Chair Bordon opened the discussion on this item. She reviewed the above items and asked if Committee Members agreed with the assignments as presented in the agenda. Vice Chair Watson suggested speaking with Committee Member Valente directly before assigning him to an *ad hoc* subcommittee. She volunteered to be in his place if he was not available.

Public Comment was called for and there was none. A motion was then made.

**MOTION:** Committee Member Walker made a motion to notify Mayor Wilkinson of the suggested Ad Hoc Committees and gather approval. Vice Chair Watson seconded, and Director Zadnik took roll call.

**AYES:** Pearson, Bordon, Walker, and Watson

**NOES:** None

**ABSENT:** Valente

**ABSTAIN:** None

No further public comment.

7. Discussion and possible action on recommendation for priorities to be included in Annual August 30 Report on Status of Priorities. (Administrative Policy Manual sections 6.2.2 (2))`

Chair Bordon stated that this report should be an Agenda Item for City Council to review.

She then called for Public Comment. Council Member/Committee Liaison James Campbell spoke of the budget planning process and the importance of this committee to advocate for specific projects. He suggested to have submissions no later than December for a report. Committee Member Walker asked about stairs and private donations at 270 Beach. Chair Bordon asked about numbers on Park Lane. Director Zadnik stated that he would review these items with his replacement.

Item 6 was taken next.

**FUTURE ITEMS – NOT ADDRESSED**

- Discussion and Possible Action to Approve Changing the Committee meeting time.
- Discussion on joining with Tiburon on a bayside launching area for kayaks, paddle boards and the like.

**MEETING ADJOURNED AT 5:09 PM.**

**THE FOREGOING AMENDED MINUTES** were approved at a regular meeting of the Parks, Open Spaces and Lanes Committee meeting on July 14, 2022, by the following vote:

**AYES:** Pearson, Bordon, Walker

**NOES:** None

**ABSENT:** Watson, Valente

**ABSTAIN:** None